

The Phillips Academy

ESY Plan

In person learning

8:30 - 1pm 5 days a week

Arriving at TPA

Parents/caregivers are expected to do a daily Verbal At-Home Health Screening before bringing their students to school. Do not send your student to school if they answer YES to any of the questions about symptoms and exposure.

All students will enter through the gate in front of TPA.

When students arrive on campus, a staff member at the entrance will welcome students and simply ask “Are you feeling well today?” You do NOT need to fill out the online health screener. Students will then be directed to their homerooms.

DROP-OFF TIME: No earlier than 8:15

Dear TPA Community,

We are working within guidelines that require, mask wearing and hand washing hygiene at all times!

Please remind your student about mask wearing and do not come to school sick.



The Phillips Academy

Contact our Covid Liaisons if your student tests positive for COVID-19, receives a COVID-19 diagnosis or has been exposed to a case.

COVID Liaison	Contact
Nicole Barker Executive Director	Email: nbarker@thephillipsacademy.org
Joanna Wong Business Manager	Email: jwong@thephillipsacademy.org

COVID-19 Safety Protocols

Screenings & Symptoms

- Start every day with a Verbal At-Home Health Screening
 - Every morning, parents/caregivers must ask their students ([see list below](#)) of COVID-19 symptoms and questions about exposures to cases. **You do not need to fill out the online health screening form.**
 - Do not send your student to school if they answer YES to any of the questions.
 - What do I do if your child has Covid-19 symptoms [PDF](#)
- Verbal Attestation upon arrival at school
 - When students arrive on campus, a staff member at the entrance will welcome students and simply ask, “Are you feeling well today?”
 - Staff will monitor students on arrival for symptoms and check throughout the day

Screenings: List of Covid 19 symptoms

COVID-19 SYMPTOMS (CDC)

- Fever (100° or higher)
- Chills
- Cough
- Shortness of Breath or Difficulty Breathing
- New Loss of Taste or Smell
- Sore Throat
- Vomiting
- Diarrhea

Stay home when you are sick

If your student is sick and shows up to school with any of the symptoms above

- Immediate quarantine
- Antigen test will be given to students whose parent has already signed the consent
- Parents required to pick student up
- Highly encourage the student to be tested with a PCR test
- Students with symptoms of COVID-19 infection not to return for in-person instruction until they have met CDPH criteria to return to school for those with symptoms:

i. At least 24 hours have passed since resolution of fever without the use of fever-reducing medications; and

ii. Other symptoms have improved; and

iii. They have a negative test for SARS-CoV-2, OR a healthcare provider has provided documentation that the symptoms are typical of their underlying chronic condition (e.g., allergies or asthma) OR a healthcare provider has confirmed an alternative named diagnosis (e.g.,

Streptococcal pharyngitis, Coxsackie virus), OR at least 10 days have passed since symptom onset.

- **See below for Isolation and Quarantine Guidance if the student is tested positive with COVID-19.**

COVID-19 Testing

TPA is offering free COVID-19 testing for all staff and students. Parents/guardians will have to indicate they would like to participate. We are encouraging all families to take part in student testing to help keep our students, staff, and teachers as safe as possible.

Important Student Testing Information

- Student testing is optional. Only complete the forms if you are interested in having your student tested week.
- **There is a consent form that must be completed.**
- Results can be expected 15 to 30 minutes post-test
- If your student has a positive test, TPA staff will reach out with next steps for your student immediately.

Important Staff Testing Information

- All staff will be tested once a week
- Unvaccinated or no proof of vaccination staff will be tested twice a week.

Cases & Contact Tracing

- Parents/guardians will be notified if there has been a COVID-19 case in their school community. In most cases, there is nothing a parent/guardian will need to do.
- In the event a student is in close contact with a COVID-19 case during their infectious period, parents will be contacted immediately and advised about quarantining and other safety measures, including testing. This can include immediately picking up your student from school.
- All positive cases and contact information are shared with the Alameda County Department of Public Health.

Isolating & Quarantining

- Quarantine recommendations for vaccinated close contacts
 - a. For those who are vaccinated, follow the CDPH [Fully Vaccinated People Guidance](#) regarding quarantine.
- Quarantine recommendations for unvaccinated students for exposures when both parties were wearing a mask, as required in K-12 indoor settings. These are adapted from the [CDC K-12 guidance](#) and [CDC definition of a close contact](#).
 - a. When both parties were wearing a mask in the indoor classroom setting, unvaccinated students who are close contacts (more than 15 minutes over a 24-hour period within 0-6 feet indoors) may undergo a modified 10-day quarantine as follows. They may continue to attend school for in-person instruction if they:
 - i. Are asymptomatic
 - ii. Continue to appropriately masks, as required;

- iii. Undergo at least twice weekly testing during the 10-day quarantine;
and
- iv. Continue to quarantine for all extracurricular activities at school, including sports, and activities within the community setting.

- Quarantine recommendations for: unvaccinated close contacts who were not wearing masks or for whom the infected individual was not wearing a mask during the indoor exposure; or unvaccinated students as described above.
 - a. For these contacts, those who remain asymptomatic, meaning they have NOT had any symptoms, may discontinue self-quarantine under the following conditions:
 - i. Quarantine can end after Day 10 from the date of last exposure without testing; OR
 - ii. Quarantine can end after Day 7 if a diagnostic specimen is collected after Day 5 from the date of last exposure and tests negative.
 - b. To discontinue quarantine before 14 days following last known exposure,

asymptomatic close contacts must:

- i. Continue daily self-monitoring for symptoms through Day 14 from last known exposure; AND
 - ii. Follow all recommended non-pharmaceutical interventions (e.g., wearing a mask when around others, hand washing, avoiding crowds) through Day 14 from last known exposure.
- c. If any symptoms develop during this 14-day period, the exposed person must immediately isolate, get tested and contact their healthcare provider with any questions regarding their care.
- Isolation recommendations
 - a. For both vaccinated and unvaccinated persons, follow the CDPH [Isolation Guidance](#) for those diagnosed with COVID-19.

Face Coverings

- Face coverings are required for all students (and visitors) while at school or riding District provided transportation.
- Face coverings must cover the nose and mouth and be worn correctly. One-way valve face coverings are not permitted.
- Students are encouraged to bring their own face coverings indoors. Schools will provide face coverings to students and staff as needed.
- Students need to wear masks indoors. Masking is required at crowded outdoors during substantial community transmissions ([Check Here for county status](#))

There is an exemption, per [CDPH guidance](#), for students and staff unable to wear a face covering due to special circumstances such as a documented developmental or health diagnosis.

To receive this exemption you must contact Nicole Barker, nbarker@thePhillipsAcademy.org

Health & Hygiene

Cleaning and Disinfecting

The TPA custodial staff has been trained on facilities cleaning protocols consistent with guidelines established by CDPH and CDC.

Use of Shared Items

The use of shared items will be minimized. High-touch shared items will be cleaned daily.

Hand Washing

Students and staff will be encouraged to follow all healthy hygiene practices including to wash hands frequently, use hand sanitizer when soap and water are not available, and to sneeze and cough into their arms.

Ventilation

To increase the circulation of outdoor air, classroom windows and doors will be opened when practicable. All classrooms and offices are equipped with Air Purification Units that provide Air Changes per Hour (ACH) of 4.8. Additionally, filter upgrade work for poor air quality index levels has been completed on existing HVAC systems to include MERV 13 filtration.

Physical Distancing

Recent evidence indicates that in-person instruction can occur safely without minimum physical distancing requirements when other mitigation strategies (e.g., masking) are implemented. This is consistent with [CDC K-12 School Guidance](#).

ESY School Schedule

School Schedule				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
HR 8:30- 8:58	HR 8:30- 8:58	HR 8:30- 8:58	HR 8:30- 8:58	HR 8:30- 8:58
1st Period 9:00 - 9:50	1st Period Block 9:00 - 10:05	1st Period 9:00 - 9:50	3rd Period Block 9:00 - 10:05	1st Period 9:00 - 9:50
2nd Period 9:52 - 10:42	Break 10:07 - 10:14	2nd Period 9:52 - 10:42	Break 10:07 - 10:14	2nd Period 9:52 - 10:42
Break 10:44 - 10:58	2nd Period Block 10:15-11:22	Break 10:44 - 10:58	4th Period Block 10:15-11:22	Break 10:44 - 10:58
3rd Period 11:00 - 11:50	Break 11:24 - 11:31	3rd Period 11:00 - 11:50	Break 11:24 - 11:31	3rd Period 11:00 - 11:50
4th Period 11:52 - 12:42	Transition 11: 33- 12:42	4th Period 11:52 - 12:42	IEP goal work/ Data collection 11: 33- 12:42	4th Period 11:52 - 12:42
Homeroom 12:44 - 1:00pm	Homeroom 12:44 - 1:00pm	Homeroom 12:44 - 1:00pm	Homeroom 12:44 - 1:00pm	Homeroom 12:44 - 1:00pm

Individual Class schedule

Students will be given their individual class schedules from their homeroom teachers the first week of ESY for the whole school year.

Each student will have their own individual schedule

TPA's Expectations & Procedures

Parent/Caregiver Expectations

Daily Verbal At-Home Health Screening Parents/caregivers are expected to do a daily Verbal At-Home Health Screening before bringing their students to school. Do not send your student to school if they answer YES to any of the questions about symptoms and exposure.

Attendance In order to benefit from Summer School, it is important that your student attends everyday. If your student has more than two unexcused absences of Summer School, they may be dropped from the program.

Tardiness & Absences If your student is going to be late or absent, please contact the school before the start of class.

CONTACT: amontalban@thephillipsacademy.org

Student Expectation

We are excited to be with you!

Behavior must take Covid Safety into account: While on campus, students should adhere to the following protocols:

Indoor mask wearing

Single occupancy Bathrooms

Wash/sanitize hands before and after eating and bathroom breaks

Respect the personal space of others

Respect the privacy of others

Follow staff directions

Campus Supervision

While on campus, students will be supervised by staff to ensure they:

- Use hand sanitizer where available
- Wear an approved face covering
- Supporting integration into the community

Visitor

Visitors will be limited to essential workers and contracted agencies and vaccinated personnel. Drivers and district/county contractors are at the discretion of those specific counties and districts regarding vaccination.

Breakfast & Lunch

Breakfast and Lunch will be available each day for free this school year 2021-2022 to all students. Students also have the option of bringing their own lunch from home.

Isolation Room

Room 100 will be an “isolation room” for students who are presenting with possible Covid symptoms and need to go home.

- The student will be accompanied by a staff member to Rm 100 where they will wait to be picked up by a parent outside of campus.**
- An Administrator will then follow up with students and family, and teacher if necessary, with next steps.**

The trauma of the past year has impacted students, families, and staff in so many ways. Some students have been successful in the distance learning platform, while others have been negatively impacted. TPA understands that families will need to make decisions in the best interest of the students and the safety of the families.

TPA will continue to update students, families and staff with updated information from Public Health Agencies.